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Integrated HQ of MoD (Army)
Adjutant General's Branch
Addl Dte Gen MP/MP 8(I of R)
West Block-III, RK Puram
New Delhi - 110066


34891/SPARSH/MP-8(I of R)(ADP)(i)

27 Sep 2021

All Record Offices

ADVISORY ON PROJ SPARSH

1. During course of migration of over 35000 legacy pensioners (SUVINAY/CPDA) from five Regt/Corps ie AMC, EME, JAT, RAJPUT and Sigs retired since 2018-19, it is noticed that many mobs notified in PPOs are either not in use or not being answered by pensioners/NOKs, due to which user ID and one time password could not be comn by PCDA(P) which are essential for continuation of pension or commencement of family pension on demise of service pensioner.
2. To overcome the problem, each pensioner needs to be educated on operability of mob and email ID notified in initial PPO, in the form of an advisory on a bilingual card/leaflet. A sample advisory is encl.
3. Pl ensure that the advisory reaches to every CPDA/SPARSH Pensioner.


(JP Sinha)
Brig
Brig MP-8 (I of R)
for Adjutant General

Encl : As above.

Copy to :-

- All HQ Comds (A) - for dissemination please.
- ADG Start Comn - for wide publicity please.
- All Line Dtes - for info and necessary action please.
- MS ECHS }
DIAV } - for wide publicity through your channel please.
KSB }

IMPORTANT INFORMATION FOR SPARSH/CPDA PENSIONERS

1. Please note that further important communication related to continuance of service pension and commencement of family pension after demise of service pensioner will be sent on your mob No notified in PPO.
2. Your mob No and email ID should always be functional/operative.
3. Please ensure that you have successfully logged in on SPARSH Portal. User ID & password are kept safe and known to your family members.
4. Procedure for reporting death of pensioner on SPARSH Portal should be understood well and explained to the family pensioners. The following documents will be required to be uploaded on SPARSH for commencement of family pension after death of service pensioner:-
 - (a) A simple application for commencement of family pension.
 - (b) Death certificate of deceased pensioner.
 - (c) Date of Birth/Identity proof of wife if not available in PPO.
5. In case your mob No and/or email ID notified in the initial PPO is/are not in use, please contact your Record Office to update the latest one on SPARSH.
6. After successful login on SPARSH Portal, mob No and email ID can be changed if you wish to do so.
7. For further assistance, please approach on the following:-
 - (a) PCDA(P) helpline - 18001805325
 - (b) Record Office
 - (c) Nearest Service Centre - Nominated branch of SBI/PNB or DO/DAD Office or DIAV Sahayata Kendra (Please do not forget to carry your user ID, password and registered mobile)