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Government of India
Ministry of Defence
Kendriya Sainik Board
West Block-IV, Wing-7
RK Puram, New Delhi-66

No. 335/Adm/Policy/Vol-I

08 Dec 20

All RSBs/ZSBs

**SOP FOR FREE ISSUE OF CEMENT FOR CONSTRUCTION OF HOUSE TO NOK OF
MATRYRS IN LAST 20 YEARS (01 JAN 1999 – 01 JAN 2019)**

1. Refer this office SOP No. 335/Adm/Policy/Vol-I) dt 16 Oct 2020.
2. Following amendments with respect to Para 7 (a) may please be carried out:-

FOR

Up to plot size 2000 Sq Ft	60 %
Plot size above 2000 Sq Ft to 4000 Sq Ft	65 %

READ

Up to plot size 2000 Sq Ft	65 %
Plot size above 2000 Sq Ft to 4000 Sq Ft	60 %

3. Rest no change.

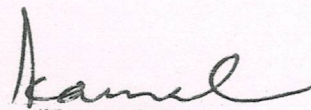


Copy to:-

1. DGR

Internal.

1. Policy Section
 2. Welfare Section
 3. Account Section
 4. Automation Section - please upload the amendment on website.
- } For your necessary action.


(Kamal Bhatt)
Lt Col
Jt Dir (Adm & Coord)
for Secy, KSB

**SOP FOR FREE ISSUE OF CEMENT FOR CONSTRUCTION OF HOUSE TO NOK OF
MATRYRS IN LAST 20 YEARS (01 JAN 1999 – 01 JAN 2019)**

Introduction

1. An MoU was signed and executed on 15th Oct 2020 between Kendriya Sainik Board and Shree Cement Ltd to provide free cement manufactured at its owned cement plants to build one house in a plot size area upto 4000 sq ft by the next of kin (NOK) of Armed Forces Martyrs (Battle Casualty – Fatal only) in last twenty years i.e wef 01 Jan 1999 to 01 Jan 2019.

Aim

2. The aim of the SOP is to lay down guidelines, documents to be checked at Zila Sainik Board office and the methodology of processing the documents.

Eligibility Criteria

3. NOKs of martyrs wef 01 Jan 1999 to 01 Jan 2019 will be eligible for the scheme.

4. **Definition of NOK.**

- (a) If the martyr was married, the NOK will be wife / husband.
- (b) In case the wife / husband have expired, the NOK will be children subject to being below 25 years of age as on the date of application and the date of application will have to be a date later than the date of signing MoU.
- (c) If the martyr was not married, the NOK would be the parents.
- (d) A few Terms of References :-
 - (i) The above facility is available for construction of **ONE NEW HOUSE IN A PLOT SIZE AREA UP TO 4000 Sq Ft** and admissible to one NOK only.
 - (ii) In case of one family is having more than one martyr, this facility will be extended to every martyr.

Documents to be submitted

5. The beneficiary will be required to submit the following photocopies of original documents duly attested by their respective ZSWO for claiming the benefits:-
- (a) All pages 'discharge book' issued by Army/Navy/IAF Records clearly showing the martyr to be "Battle Casualty - Fatal" and the name of the NOK of martyr (Wife/Mother/Father/Son/Daughter).
 - (b) Latest 'Pension Payment Order (PPO)' showing that the NOK is in receipt of 'Liberalised Family Pension'.
 - (c) 'Battle Casualty' certificate or 'Part II Order' issued by the Record Office.
 - (d) 'Address Proof' issued by Sarpanch/Tehsildar/ZSWO.
 - (e) 'Building Plan' specifying that it is a new construction of building.
 - (f) Registration papers of plot/house on name of beneficiary.
 - (g) Aadhaar Card.

Actions by ZSWO

6. ZSB is the key office which will play a major role in ensuring that the proposed benefit reaches the correct beneficiary in a reasonable time frame. The ZSWO will be responsible for the following:-
- (a) Contact all the NOK of martyrs of last 20 years (wef 01 Jan 1999 to 01 Jan 2019) in their area of responsibility.
 - (b) If the NOK is willing to avail this facility then depute 'Welfare Organisers' to assist the NOK in preparing and compiling documents as per Para 5 above.
 - (c) Once documents are ready, forward it to the office of Shree Cement Ltd, as under:-

HOD CSR Dept
SHREE CEMENT LTD
P. B. No - 33, Bangur Nagar
Beawar
Dist - Ajmer (Rajasthan)
PIN CODE - 305901

Eligibility of Cement

7. The eligibility of cement would be worked out as illustrated below:-

Size of Plot Area (In Sq Ft)	Size of Construction Area Permitted (In Sq Ft)	Consumption of Cement Per Sq Ft (in Bags)	Total Consumption of Cement (In Bags)
1000	650	0.3	195
1500	975	0.3	293
2000	1300	0.3	390
2500	1500	0.3	450
3000	1800	0.3	540
3500	2100	0.3	630
4000	2400	0.3	720

Note:- Important Parameters.

(a) The construction area has been worked out as given below which may vary from state to state based on state/local laws:-

Up to plot size 2000 Sq Ft	60% of plot size area
Plot size above 2000 Sq Ft to 4000 Sq Ft	65% of plot size area

(b) The cement will be given for ONE "GROUND FLOOR" construction only.

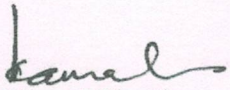
(c) In case the size of plot is more than 4000 Sq Ft, the provision of cement will "NOT BE MORE THAN 720 CEMENT BAGS".

(d) The weight of one cement bag is 50 Kg.

Case File No : 335/Adm/Policy/Vol-I

Station : New Delhi

Dated : 16 Oct 2020


(Kamal Bhatt)
Lt Col
Jt Dir (Adm & Coord)
for Secretary KSB

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