

NO.195/Welfare/Misc/2017

27 Feb 17

**The Director Department of Sainik Welfare/  
Secretaries Rajya Sainik Board/UTs****Zila Sainik Welfare Officers  
Zila Sainik Boards  
(Though RSBs)****CUT OFF DATE FOR ONLINE APPLICATIONS AND BACKLOG MANUAL CASES**

1. All RSBs are requested to intimate ZSBs in their area of jurisdiction to inform all ESMs to adhere to online applications as per undermentioned scheme specific time schedule. The ZSB and RSB officers and staff responsible for processing online applications must reject applications uploaded beyond cut off dates mentioned against each schemes.

(a) Online applications for FY 2016-17 and 2017-18 will be accepted on KSB website [www.ksb.gov.in](http://www.ksb.gov.in) for under-mentioned schemes of RMEWF & AFFDF as under:-

S No.	Grant	FY 2016-17		2017-18	
		Appln FY/Applicable Date for scheme /AY	Last date of uploading by ESM in FY 2016-17	Appln FY/Date/AY	Last date of uploading by ESM in FY 2017-18 between 01 Apr 17 to 31 Mar 18
(i)	Penury (Initial)	FY 2016-17	31 Mar 2017	FY 2017-18	01 Mar 2018
(ii)	Education	AY 2015-16	31 Mar 2017	AY 2016-17 (aa) Class 1 <sup>st</sup> to 9 <sup>th</sup> and 11 <sup>th</sup> (ab) Class 10 <sup>th</sup> & 12 <sup>th</sup> (ac) Under graduation classes	30 Sep 2017 30 Oct 2017 30 Nov 2017
(iii)	Funeral	Date of Death (death occurring between 01 Apr 16 to 31 Mar 17	31 Mar 2017 or not to be accepted 180 Days from death of ESM whichever later	Date of Death (death occurring between 01 Apr 17 to 31 Mar 18	Not to be accepted 180 Days from death of ESM
(iv)	Orphan (Initial)	Date of death of last alive parent occurring between 01 Apr 16 to 31 Mar 17	31 Mar 2017 or not to be accepted 180 Days from death of ESM whichever later	Date of death of last alive parent occurring between 01 Apr 17 to 31 Mar 18	Not to be accepted 180 Days from death of ESM
(v)	100% Disable Child (Initial)	Date of signing of disability certificate between 01 Apr 2016 to 31 Mar 2017 by Defence	31 Mar 2017 or not to be accepted 180 Days from death of ESM whichever later.	Date of signing of disability certificate between 01 Apr 2017 to 31 Mar 2018 by Defence	Not to be accepted 180 Days from date of signing of the disability certificate.

		Medical Authority		Medical Authority	
(vi)	Vocational Trg	Date of completion of vocational course between 01 Apr 2016 to 31 Mar 2017	Not to be accepted 180 Days from completion of course	Date of completion of vocational course between 01 Apr 2017 to 31 Mar 2018	Not to be accepted 180 Days from completion of course
(vii)	NDA Cadet (Initial)	AY 2015-16	31 Mar 2017	AY 2017-18	01 Mar 2018
(viii)	House Repair (a) Non 100% Disabled ESM  (ab) 100% Disabled ESM  (ac) Orphan Daughter of all Ranks	Date of respective State Govt order promulgating an incident as Natural Calamity between 01 Apr 2016 to 31 Mar 2017  FY 2016-17  FY 2016-17	Not to be accepted 180 Days from date of respective State Govt order promulgating an incident as Natural Calamity 31 Mar 17  31 Mar 17	(aa) Date of respective State Govt order promulgating an incident as Natural Calamity between 01 Apr 2017 to 31 Mar 2018 (ab) 100% disabled ESM to apply for FY 2017-18 (ac) Orphan daughter of All ranks to apply for FY 2017-18 as no Certificate of Natural Calamity required	(aa) Not to be accepted 180 Days from date of respective State Govt order promulgating an incident as Natural Calamity.  (ab) 01 Mar 2018  (ac) 01 Mar 2018
(ix)	Medical	Date of discharge from Hospital or date of last prescription between 01 Apr 2016 to 31 Mar 2017	Not to be accepted 180 Days from discharge from hospital or date of last prescription.	Date of discharge from Hospital or date of last prescription between 01 Apr 2017 to 31 Mar 2018	Not to be accepted 180 Days from discharge from hospital or date of last prescription.
(x)	Marriage	Date of Marriage between 01 Apr 2016 to 31 Mar 2017	Not to be accepted before solemnization of and 180 Days after date of Marriage	Date of Marriage between 01 Apr 2017 to 31 Mar 2018	Not to be accepted before solemnization of marriage and 180 Days after date of Marriage
(xi)	Serious Diseases	Date of discharge from Hospital or date of last prescription between 01 Apr 2016 to 31 Mar 2017	Not to be accepted 180 Days from date of discharge from hospital or date of last prescription.	Date of discharge from Hospital or date of last prescription between 01 Apr 2017 to 31 Mar 2018	Not to be accepted 180 Days from date of discharge from hospital or date of last prescription.
(xii)	Mobility Equipment	Date of disability certificate issued between 01 Apr 2016 to 31 Mar 2017	Not to be accepted 180 Days from date of disability or 31 Mar 2017	Date of disability certificate issued or between 01 Apr 2017 to 31 Mar 2018	Not to be accepted 180 Days from date of disability or 31 Mar 2018

(xiii)	Tool Kit	Date of signing of Training certificate of qualification between 01 Apr 16 to 31 Mar 18 held by individual to utilize tool kit	Not to be accepted 180 Days from date of signing of Certificate of qualification	FY 2017-18 Date of signing of Training certificate of qualification between 01 Apr 17 to 31 Mar 18 held by individual to utilize tool kit	Not to be accepted 180 Days from date of signing of certificate of qualification.
(xiv)	Subsidy on home loan	Date of sanction of loan by bank occurring between 01 Apr 2016 to 31 Mar 2017	Not to be accepted 180 Days from loan sanction for initial sanction after that renewal to be claimed by applicant every year for 5 years or return of loan whichever is earlier	Date of sanction of loan by bank between 01 Apr 2017 to 31 Mar 2018	Not to be accepted 180 Days from loan sanction for initial sanction after that renewal to be claimed by applicant every year for 5 years or return of loan whichever is earlier
(xv)	Renewal of Penury	FY 2016-17	31 Mar 2017	FY 2017-18	01 Mar 2018
(xvi)	Renewal of Orphan	FY 2016-17	31 Mar 2017	FY 2017-18	01 Mar 2018
(xvii)	Renewal of Cadet Trg	FY 2016-17	31 Mar 2017	FY 2017-18	01 Mar 2018
(xviii)	Renewal of 100% disabled child	FY 2016-17	31 Mar 2017	FY 2017-18	01 Mar 2018

2. All ZSB Users and ZSB Admin and RSB Users and RSB Admin may please be instructed to process only those applications that are not time barred as per above mentioned dates. Time Barred applications to be rejected by ZSBs and RSBs.

3. No manual backlog applications for previous years processed as per KSB letter No. 119/KSB/RMDF/15 dt 05 Aug 2015 will be accepted by Dak after 31 Mar 2017, at KSB.

4. It has been noticed during FY 2016-17 that number of ZSB User and Admin and RSB User & Admin were not placing online applications under observations or rejections to weedout fraudulent and incorrectly claimed applications not supported by supporting documents. Common mistakes noticed during 2016-17 are as follows:-

- (a) Number Name of ESM not matching with discharge book.
- (b) Name of widow applicant not matching with discharge book.
- (c) Name of ward not matching with either discharge book or marksheet or other scheme specific supported documents uploaded.
- (d) Marksheet in Education Grant uploaded had undermentioned inconsistency
  - (aa) Not sd/- by school authorities and not bearing their round stamps or seal.
  - (ab) Name of ward not matching.
  - (ac) Marksheet of AY 2014-15 or previous year uploaded.
  - (ad) Marksheet does not categorically mention child having passed.
- (e) Time line as specified for each scheme to claim before cut off date not adhered to by ESM while uploading and same approved by ZSB/RSB.
- (f) Claimed for 1x child and name of two children entered or vice versa in case of Education Grant and Marriage Grant

5. Henceforth ZSB Admins and ZSB Users and RSB Users and Admins will be personally held accountable for each lapse in case of incorrectly approved applications.

6. All schemes where bills are uploaded:- Original bills to be retained by ZSBs and receipt to be given to ESMs, while recommending applications. Record of all receipts and return of supporting documents with ESMs to be maintained by all ZSBs. After payments are made by KSB, bills to be returned to applicant duly endorsed by drawing lines as under.

PAID BY KSB

7. Please Acknowledge.

(Narendra Singh)  
Col  
Jt Dir (Welfare)